

# HENDERSON INTERMEDIATE SCHOOL INTERNATIONAL STUDENT INFORMATION



[www.hendersonint.school.nz](http://www.hendersonint.school.nz)

70 Lincoln Road, Henderson Auckland

Phone: 098388529 E-mail: [joanne.carter@hendersonint.school.nz](mailto:joanne.carter@hendersonint.school.nz)

# HENDERSON INTERMEDIATE SCHOOL

## PROGRAMMES OFFERED



### REGULAR SCHOOL TIMETABLE

Time:	Programme
0840 ~ 0850	Attendance Register / Administration
0850 ~ 1050	Specialist Classes begin / Classroom lessons begin
1050 ~ 1110	Interval
1110 ~ 1310	Specialist Classes begin / Classroom lessons begin
1310 ~ 1350	Lunch
1350 ~ 1450	Specialist Classes begin / Classroom lessons begin
<b>Academics NZ Curriculum Framework</b>	
Subjects	Education Outside the Classroom
<ul style="list-style-type: none"> <li>English ~ Oral, Written, Verbal</li> <li>Spelling</li> <li>Mathematics</li> <li>Science</li> <li>Social Studies</li> <li>Physical Health and Well-being</li> <li>The Arts</li> <li>Technology</li> </ul>	<ul style="list-style-type: none"> <li>After school Homework Club</li> <li>Annual China Trip</li> <li>Camp</li> <li>Leadership camp</li> <li>Marae Experience</li> <li>Sports camp</li> </ul>
Second Language Courses	Technology Classes
<ul style="list-style-type: none"> <li>Mandarin</li> <li>Te Reo Maori</li> </ul>	<ul style="list-style-type: none"> <li>Biotechnology (Food)</li> <li>Electronics</li> <li>Art</li> <li>Wood</li> <li>Information &amp; Communications Technology</li> </ul>
Learning Support	
<ul style="list-style-type: none"> <li>ESOL (English as a Second Language)</li> <li>Teacher Aides providing assistance with teachers.</li> <li>Small groups 1-1 tuition to boost academics</li> </ul>	
Sports	The Expressive Arts
<ul style="list-style-type: none"> <li>Soccer</li> <li>Cricket</li> <li>Gymnastics</li> <li>Badminton</li> <li>Orienteering</li> <li>Athletics</li> <li>Rugby League</li> <li>Touch Rugby</li> </ul>	<ul style="list-style-type: none"> <li>Choir</li> <li>Orchestra</li> <li>Rock Band</li> <li>School Production</li> <li>Kapa Haka Groups</li> <li>Pasifika Groups</li> <li>Cheerleading</li> <li>Jazz Dance</li> <li>Individual Music tuition</li> <li>Soapbox Derby</li> <li>Drama</li> </ul>

# HENDERSON INTERMEDIATE SCHOOL

## ABOUT US



Welcome to the Henderson Intermediate School family. We are proud of our School. Our facilities are “state of the art”. These include an Administration Block, up to date classrooms, a new Gymnasium, Auditorium, Computer Technology Suite, Library, Resource Room and Atrium. Our Technology Block has been re-modelled incorporating a Film and Dance Studio. We are proud to have the latest technology to assist your child in his or her learning.

The School is committed to excellence and has consistently achieved well across a broad range of areas – not only in the core curricula but also in Music, the Arts and a wide range of sports. We believe that every student at H.I.S, can and must make progress and have success. There are many opportunities for students. We encourage them to explore, discover and develop their interests and talents.



*Mrs Wendy Esera*  
**Principal**

The “Intermediate Years” are a very special time in your child’s life. They are the middle years. We need you to be involved. Your child is going through a time of huge change physically, emotionally, academically and socially. We welcome your input and contact with the school, partnership with you is critically important.

We set high standards of achievement. Consequently, the development of sound work habits and a positive attitude to learning, are a focus.

We resource the School to meet the special needs of this stage. The academic, the physical education, the extra curricula and the pastoral care programmes are all focused around meeting the individual needs of students.



*Joanne Carter*  
**Director International Students**

## ENROLMENTS

Mrs Joanne Carter will look after your whole enrolment process. After fifteen successful years of looking after our international students she will ensure your child’s needs are well catered for.

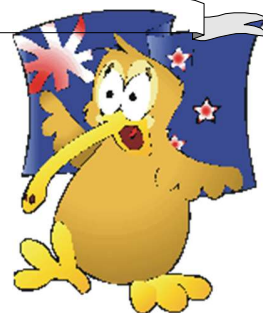
Please contact her at our school or E-mail:  
[joanne.carter@hendersonint.school.nz](mailto:joanne.carter@hendersonint.school.nz)

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# HENDERSON INTERMEDIATE SCHOOL

## USEFUL LINKS & OUR SCHOOL VALUES

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**Code:** Henderson Intermediate School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by New Zealand Qualifications Authority. Copies of the Code are available from Henderson Intermediate School or can be downloaded from the NZQA website at <http://www.nzqa.govt.nz>

**Student Complaints:** For our students or parents, the process is as follows. If you have a complaint please follow this process Step 1. See your child's teacher Step 2. Joanne Carter; Principal's P.A., Step 3. Mrs Wendy Esera; Principal, Step 4. Board of Trustees Step 5. <http://www.qadrisk@nzqa.govt.nz>

**Immigration:** Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>

**Eligibility for Health Services:** Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at <http://www.moh.govt.nz>

**Accident Insurance:** The Accident Compensation Commission provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>

**Medical and Travel Insurance:** International students must have appropriate and current medical and travel insurance while studying in New Zealand.

**ERO Report:** To see how well we have done go to [www.ero.govt.nz](http://www.ero.govt.nz)

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## SCHOOL VALUES

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### *Respectful ~ Ka whakakoha*

*Treating people fairly to make a better, kinder and safer world. Value and appreciate our students, our staff, our parents and the law. Taking care of one another.*

### *Responsible ~ Ka rangatira*

*Managing our actions and words so we are safe. Looking after ourselves, others and our environment. Be honest and tell the truth.*

### *Prepared ~ Ka whiwhita*

*To try hard, persist and pursue excellence in all I do. To be an independent learner.*

### *Proud ~ Ka whakatama*

*Enjoy school, have fun and learn. I am a positive role model for my school.*





# HENDERSON INTERMEDIATE SCHOOL

## SCHOOL POLICIES



### RATIONALE

A review is carried out annually by the Board of Trustees through the Principal, to ensure that the School meets the Ministry of Education, Code of Practice for International Students. The Principal will report to the Board in the December meeting.

### GUIDELINES

Reviewing information is delegated and carried out as follows:

- |   |                          |
|---|--------------------------|
| • Prospectus and promotional material:        | <b>Principal's PA</b>    |
| • Orientation programme and support services: | <b>Principal's PA</b>    |
| • Grievances procedures:                      | <b>Principal</b>         |
| • Withdrawal and termination processes:       | <b>Board of Trustees</b> |
| • Fee protection and refund policies:         | <b>Board of Trustees</b> |
| • Compliance with the Code:                   | <b>Board of Trustees</b> |
| • Programme quality and feedback:             | <b>Principal</b>         |

The information given to International Students will be reviewed annually before the December meeting of the Board of Trustees to ensure it is accurate and relevant.

The Review will be done by way of the Principal's Report to the Board of Trustees.

**Approving** changes highlighted in the Review will be done by the Board. These changes will be implemented by the Principal.

The Ministry of Education Review will be completed by the Principal.

### GUIDELINES

- Fees will be set annually by the Board of Trustees
- Fees are to be paid in advance on an annual or Term by Term basis at the discretion of the Principal.

#### Fees Refund Conditions for International Students

- An application for refund of fees must be made in writing by the parent/caregiver to the Board of Trustees of HIS explaining why the student has been withdrawn from the course and the reasons for seeking a refund.

If the application is made before the start of the course, the fees will be refunded in full less an administration charge to cover costs incurred by the school of \$500.00.

- If the application is made after the start of the course, the fees will be refunded less:



- An administration charge
  - Costs to the school already incurred for tuition
  - Components of the fee already committed for the duration of the course, including appropriate proportions of salaries of teachers and support staff (if applicable)
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- Costs already incurred for the use of facilities and resources
  - The proportion of the Government Levy the school is required to pay
  - Any other costs already incurred.
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- No refund will be made if the student decides to change school.
  - No refund will be made if the enrolment is terminated by the school due to poor attendance or inappropriate behaviour.
  - All other situations will be assessed on their merits and a partial refund may be made.
  - No refund will be made to a student whose parents acquire permanent residency during the student's tuition contract unless this has been negotiated and put in writing prior to enrolment.

#### Fees Protection

- All International Students will be required to take insurance which protects the payment of fees.
- In the event of a refund becoming necessary, the school will hold sufficient funds in a designated a budget and these funds are not spent in advance.

### **ACCOMMODATION FOR INTERNATIONAL STUDENTS**

Henderson Intermediate School is fully compliant with the Code of Practice. The school is responsible for homestay accommodation.

#### **GUIDELINES**

##### **1. Homestay Accommodation**

Parents will need to sign the indemnity agreement if a student is staying in a homestay situation with either a caregiver or relative. HIS will still visit a designated caregiver. Homestay accommodation will be visited by the school as per Ministry requirements. Police Vet will be obtained by the school for all homestay caregivers who are not members of the International Students family.

The Principal's PA will meet with homestay students to ensure that their accommodation is suitable as per Ministry requirements.

**Reviewed on 7 November 2016**



# HENDERSON INTERMEDIATE SCHOOL

## SCHOOL EXPENSES



<b>Annual Tuition</b>	\$11000.00
Administration Costs	<u>\$ 500.00</u>
	<u>\$11500.00</u>

Our Annual tuition costs will include the following:

- 1 x shorts, skirt or trousers
- 2 x polo shirt
- 1 x polar fleece top
- 2 pairs of socks
- 1 x PE Shorts and PE shirt
- 1 x cap or bucket hat
- 1 x stationery box to cover the whole year
- School camps and day trips (not overseas)

**Scholarship opportunities ~ If three or more students are enrolled for the year the fourth student will receive 50% off their tuition price.**

<b>Term Tuition</b>	\$ 2750.00
Administration Costs	<u>\$ 500.00</u>
	<u>\$ 3250.00</u>

Term by term tuition costs will include the following:

- 1 x stationery box to cover the whole year
- School camps and day trips (not overseas)

**Group Visit per week each Tuition \$ 320.00**

Administration Costs for group \$ 500.00

Please contact Joanne Carter who can tailor your short term experience to suit your group, also the homestay prices are through our Homestay company.

### Homestay

Placement Fee each	\$ 200.00
Homestay Fee per week	\$ 285.00





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# HENDERSON INTERMEDIATE SCHOOL

## SCHOOL EXPERIENCES

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### Eric's study in New Zealand

*I think studying in New Zealand will be my best memory ever!!*

*Before I came to New Zealand, I didn't want to come. But my mum wanted me to go so; I left my home country Korea. I started a new life in New Zealand and became an International student.*

*I stayed at my Aunties first then after one week, I went to a Kiwi's house. I had to live with kiwis. When I met homestay brother, he was kind to me. But when I saw him my lips couldn't move so, all I said was h....H...i....i I think I did well. I could understand some of the sentences.*

*My school was Henderson Intermediate School. My room number is Room 3 with a nice, cool woman teacher! She was a genius! She knew where I was from! She made me feel welcome and introduced me to new friends.*

*I love my kiwi homestay, but the time went fast and I had to leave my familiar house. When I came to my auntie's house, I got the largest room. I liked it. The drawers and a bookshelf were full with my books and the paper boxes that I made. My brother (not real) and my friend who came to New Zealand together like to play in my room too! We loved it. So I was able to be in a Korean home for a while and a kiwi home too. I was happy.*



*I loved my school life too! My friends were kind and helpful. My teacher was nice and also kind! So I have lots of friends now.*

*Everyone likes me. I like them too! I've got a best friend too! He always laughs happily. I like his smile, I think it is one of the best things about coming to New Zealand.*

*Because of my teachers, friends, my aunty and uncle my English is getting better and better. It has improved lots. I think New Zealand is a great place to come and study – especially Henderson Intermediate.*

*I love New Zealand.*

